

**Katimavik School Council Meeting**  
**Thursday, October 25, 2012 at 7:00pm in K.E.S. Library**

**Attendance:**

Teri MacDonald	Marcia Goodfellow
Claudette Nyenhuis	Sheila Ball
Sheila Ball	Sharon Fine
Chantal Kaye	Zuoyuan Liang *
Carla Backmeier	Rebecca Leclair
Wendy Jewell *	
Harry de Roo *	
Kathy Dillon	*non-voting members
Patra Beaulieu	

**Agenda:**

1. Welcome (1 min)
2. Approval of Agenda (1 min)
3. Approval of Minutes of last meeting (3 min.)
4. Chair's Report Claudette Nyenhuis/Teri MacDonald (15 min.)
  - Entertainment book campaign
  - Rink update
  - Volunteer Coordinator – vacancy
  - Laminator update – Chantal Kaye
5. Principal's Report Wendy Jewell (30 min.)
6. Teachers' Report Kari Sparkes/Chantal Haines (10 min.)
7. OCASC Report Marcia Goodfellow (20 min.)
8. Liaison Update Sharon Fine (5 min.)
9. Treasurer's Update Claudette (5 min.)
10. Teachers Allowance, Wish List or any other requests (15 min.)
11. New Business (15 min.)
12. Adjournment – next meeting: Nov. 22, 2012 at 7:00pm

**1. Welcome**

**2. Agenda change:** Marcia Goodfellow not Bragg and 2012 not 2011. Motion approved.

**3. Meeting minutes change:** Entertainment Books: we were at \$40 not \$400. Motion to approve change in meeting minutes was passed.

**4. Chair's Report by Claudette Nyenhuis**  
**Entertainment Book Campaign**

Claudette 335 books sold which averages to \$8.90/student. This is less than last year. Prizes are scheduled to arrive this coming week along and the pizza party will be announced. By Friday, it should be done. For the amount of books that went out, there were minimal books not accounted for. 550 books went out. They were handled well, and we are not going to sell Entertainment Books next year.

The prizes don't suit older kids and the younger kids are the ones who usually win the prizes. It would be a good fundraiser for Castlefrank E.S.

Two students sold 10 books. The project was more work this year despite the lower number of students. Overall, we are happy with what came in.

*\*\*\*A special Thank You goes out to all our teachers who helped out with the Entertainment Book fundraiser this year!*

### **Rink Update.**

Solomon has offered to update the rink and with some volunteers signed up. No volunteers are currently signed up.

There will be some form of snow-removal option. Mme. Jewell found out that we cannot use our snowblower, and there would be storage and access issues with purchasing one. The best option is to hire a service. The gate is big issue.

Someone has a key to change rooms. Could we add a gate key to those keys? Who will manage the services coming in? Someone would be needed to open up the gates.

Big snow removal will be taken care of by someone else but we need to encourage more volunteers.

Advertising: Put a poster in the lobby and put out a flyer. Solomon is glad to do this by himself. He'd ask us to insert something in the blog while he comes up with the text. Photocopy and bulletin boards are fine for him to use.

Did we get a cheque for the city? Yes. Sheila received it and she gave it to Irene. \$1,250 in April and another in May. That would more than cover a snow removal company and whatever shovels we need.

Solomon can also put up a list at the high schools for student volunteers.

We could put an announcement in the EMC. We'll find a way to communicate that.

There will be a laminated sign on the rink for signees.

Solomon will be looking for a team to flood the rink. He has been in contact with the city.

A couple years ago, the winter carnival linked with the Katimavik-Hazeldean Community Association. The community room was booked and hot chocolate was served. We could do that again, but it takes someone to organize it. It's a good way to build community spirit, but they have a limited number of people. Hockey on rink, games on the hills, and music.

Boards are going up soon and the rink is supposed to be closer to the building.

**Volunteer Coordinator Vacancy.** *We need someone to replace Sharon ideally before January.* We are targeting volunteers per function. Last year we had no pizza volunteers. This year, pizza volunteers are booked till March.

\*Special thanks goes out to Sharon for her service as Volunteer Coordinator!

If anyone can think of someone to help Sharon fill her volunteer role, please ask.

Sharon's not leaving until January. We accept community members and he/she doesn't have to belong to the school.

### **Laminator**

We now have a new machine that works fantastically. We saved a lot of money on it. The original price included the machine plus 2<sup>nd</sup> yr. maintenance costs for \$2,100, but we got it for \$1,800.

The old laminator can be donated with some film to a school that needs it.

Marcia and Mme. Jewell will look into who would need it.

Thank you, Chantal, for making it happen!

### **5. Principal's Report-Mme. Jewell**

W.E.L.L. Being (Well-Being, Education, Leadership, Learning)

Last year, Big Kid Productions performed "Jack" about Jack and the Beanstalk. It was about inclusion rather than tolerance. This year, it was "Snow White" and was about cyber bullying. The evil queen was bullying Prince Charming. Older kids found it less accessible, but it focused on cyber bullying; that was the hook. It appealed to wide audience. Actors visited classrooms afterwards and interacted with students on the topics and also on the acting part. Kids were very receptive with the interaction. Mme. Jewell was very happy and will reassess if we'll do it again.

Still working with Western Ottawa Community Resource Center (WOCRC) to keep bully prevention on the radar at all times, rather than one big push and letting it slide. Mr. de Roo is working on that.

Another info session scheduled for juniors hosted by Sharon Smythe from WOCRC; good for Grade 4-6, on Internet Safety and Cyber Bullying.

Looking for a parent volunteer to sit on the committee to talk about the climate of the school and safety issues as well as a teacher from junior and primary groups. What else we can do and continue to do? Will meet as soon as a parent volunteers. Preferably it would be a meeting after school.

\*\*Sharon and/or Marcia have volunteered.

Student Survey Data-hasn't yet been looked into it through a global board perspective. When it comes in it will be helpful and informative. Ministry will have a school climate survey online called "Tell Them

From Me.” Interim division funding for guiding and students success. Any students at potential for not finishing high school gets funding. Money for speakers to come. Interim Team sketched plans for guidance to look into learning about anxiety and how to reduce it. Working on plan and Mme. Jewell is excited about that. Last year was the 7 Habits of Highly Effective People for teens.

**Terms of Engagement**-transition team; Olga Gregoriev to maintain a school-based transition team in South Kanata.

Erin Yamazaki. Jenn Moore and another lady named Isabelle to be on transition team. Alex Macdonald will be our student representative and will see if more students are interested. Kim Esdaile, who has children attending both schools and is a teacher here, is very interested and teacher Cindy Frechette is a possible member. As a non-teaching representative, we have Jonathan.

Next Friday afternoon there will be a discussion with the CES principal.

We may want lead parents to be the contacts to avoid a large number (8 people per school).

[yamazaki@sympatico.ca](mailto:yamazaki@sympatico.ca) Contact Erin Yamazaki directly if you’re interested in the transition team and also for input.

**Leadership**- Every year in October the school must complete documentation on key procedures for safety: fire drills, field trips, allergies, etc. On this documentation, we must supply names of school council members and the principal’s profile is on the list.

-In November, Mme. Jewell would like school council to manage this profile. Think about what it is that school council values in a principal.

Dual tracking is going to have a huge impact on the school. We are so connected as a system so it’s good to be prepared up front.

\*\*Agenda item for November. We’ll put it at the end of the agenda and will discuss what we value and what we would be looking for in regards to previous principals.

Leadership is not one thing. It’s reconnecting with leadership theory. We tend to lose connection with thinkers, theoretical thinkers. The focus is on instructional development; strong leadership. It is gratifying to share leadership. It’s truly gratifying to see the evolution of the school improvement plan; the teaching staff can now lead on their own and it’s phenomenal to see it happen.

You know learning is happening when you are an instructor and you can watch and see it happen. It happens in classrooms but also with the staff. It’s incredible to see.

It hasn’t been difficult and it has been a great learning process. We are working together more and children are benefitting from it. Kids are working hard and have the freedom to work together.

New trustee to replace Cathy Curry: Christine Boothby. She attended all the meetings last year and has the context and experience.

Demonstration: Council members read “The House” which was a short, detailed description of the interior of a house. It was to be read through the eyes or point-of-view of a real estate agent and then read again through the eyes of a burglar. Council shared what details stood out most from both perspectives to realize that key details greatly differ according to point-of-view/perspective. This was an example of what students are learning at school; getting students to understand perspective and to understand that perspectives can completely differ depending on the person.

Critical Thinking.

Grade 2: writing a diary from a different point-of-view. Now going from different perspective. The story of Goldilocks and the Three Bears: thinking about the story from Papa Bear’s perspective.

This fall, teachers will be teaching what point-of-view is. (English and French) One class discussed feelings from the perspective of a good monster vs. a bad monster. Teachers are even working on point-of-view at the primary level. At the staff meeting students came in to demonstrate how it’s working.

Once you start thinking about it, you keep thinking about it for other situations.

Grade 7 class was put in groups of five. They were to provide a comment from the point-of-view of a retired couple, first-time home buyer, burglars, home decorator, etc. The burglar group had no clue on how to be good burglars, which is good thing...They don’t have criminal minds.

The next step changes as they get older; taking a stance on a topic, environmental issues, different perspectives from the eyes of a land buyer, conservationists, etc. (French) English program is working with non-fiction images i.e. current events, picture of an art painting, media photos. Then they can look at bias of a photographer, asking questions about that and using criteria to make judgment while not acting on emotional response.

EQAO data is not informative. Focusing on bias in Math.

Kids are using the language; point of view, proof, hearing that language throughout school.

There was a TedTalk featuring Nigerian author, Chimamanda Ngozi Adichie, who wrote the book, “Half of a Yellow Sun.” It reveals the danger of the single story and biases built into literature in Northern Africa; English literature. It is inspirational to understanding why it’s important to look at things with different points-of-view.

## **6. Mme. Sparkes-Teachers’ Report**

Irwin and Sparkes are overseeing Student Council. They have 2 representatives for 7-8 grades. They are working on the first event which is the dance tomorrow. This year they are taking on more leadership such as emailing, food cupboard/food drive, DJs, etc. to get more experience. They are teaching them how to run a meeting. They are chairing. Grade 8 students have been practicing with students filling in positions such as ours i.e. chair, secretary, treasurer. They are understanding the vocabulary, learning to

listen to each other, and writing up proposals about what they'd like to see in schools this year. The kids this year are really excited about the food drive.

-Mme. Haines is looking into the Holiday Elves Project.

-Mr. Maloley is organizing the year book.

Lots going on with sports:

-Jr. Girls' Soccer Team came in first.

-Cross-country running: girls came in third and boys in second.

-Football is going on.

-Volleyball is starting.

## **7. OCASC Report by Marcia Goodfellow**

Marcia shared that she ran into a parent from Mr. Harry de Roo's old school who expressed that the school was sad to lose him.

Chalk It Up: Glen Cairn is doing a program where they are trying to form a transition team. There is money available to do that. We are connected because some kids will be coming here from Glen Cairn. Marcia has offered to get information about who is running it. Glen Cairn is trying to get a walk-around for an introduction to school and they are calling it "HI".

At some point we will need to contact them.

Hilson and Hawthorne schools brought up that schools need to protect the hearing of children. Whistles have been used excessively indoors and can reach 120 decibels. There are no policies right now.

Maple Ridge inquired about Survey Monkey and was concerned about how it works. Who pays for it? It's free if you run a survey with 10 questions or less.

Who uses Synervoice and e-mail? A way that we can send info to parents without privacy issues. Synervoice is a database where we don't see personal information or have access to it. It helps with communication with parents.

Knoxdale wants to know what people are including in their monthly financial reports. Can we share our financial reports?

Ours is on the blog. They suggested that all schools send in theirs.

We do it this way; others do it another.

What happens if we put it on our blog? Can we put Xs for our actual numbers?

As a non-for-profit organization, we have no option about hiding things. We should stay on top of these things. It's good to be transparent.

Run it by the board. We are a subsidiary of the board. Caution: check what the rule is. Irene talks about forecasts so we have to be careful with projected items and only share the actuals.

Blog is associated with council and not the school. Protection of material; we have to make sure that it is correct material.

\*Claudette to follow up and Marcia to provide the contact.

Community police officer and school nurse are available to each school to give talks.

The Arts Advisory Committee of the school board invites parents for a presentation from different art groups from 7-8pm on October 29. Parent councils wanting to host events.

IEP info session to be hosted by Lamar Mason at Woodroffe High School from 7:00-9:30pm in the library on October 29.

Board office to hold a Parent Appreciation event on the 3<sup>rd</sup> Thursday in November (November 15) at 113 Greenbank, 6:00pm.

Ottawa Teachers Federation: Talk about issues going on now and Bill 115 (Putting Students First Act).

Report Cards-Teachers will not put so much information in cards this time.

A school council member asked a question about health and the interesting change in flu shots that can now be administered by a pharmacist. Is it worth mentioning? It would be controversial. Is it our job as a council to do that? We can mention the option but not make it imperative.

## **8. Liaison Update – Sharon Fine**

Sharon to work with Erin on liaison. She sees her frequently and things are already in the works.

Struggle: if Sharon's son cannot be at Castlefrank then she would be unable to be part of the team.

## **9. Treasurer's Report-Claudette Nyenhuis**

Reported the highlights such as pizza profit, Lunch Lady forecasts, money from Entertainment Books

We can see cheques that will be written within next few months.

We have allocated to Elves project in case it goes through. If we don't do Holiday Elves Project, the money will go into the community.

We are grateful to Chantal for coming under budget and acquiring the new laminator.

We have \$13,174 total and will leave \$4,000 to proceed into Sept. 2013, which gives us \$9,100 to spend on wish list items.

Grill Master to be sending us \$280 from the school BBQ.

Solomon predicts that rink maintenance may be higher due to snow remover, somewhere around \$700. \$1,000 is set aside for that.

Green Apple Project - \$1,000 matching from council. A \$712.00 cheque was written and the remainder is for the butterfly garden. \$290 not spent.

We have 35 teachers total, including Mr. Amjoun.

Forest of Reading: \$1,000 is remaining to be spent.

We received a letter from Scholastic that we have a lot of credit to be used up. We gave it to the teachers and we allotted it. The catalogue is in the school council box. Mme. Bowes has been in charge and keeps track. Encourage her to spend that.

### **10. Teachers' Allowances and Wish Lists.**

Any big requests? For Primary teachers, it might be listening centres but they haven't looked into costs. *At the November meeting we will be looking to approve \$9,000 worth of spending!!!*

Entertainment Books go to field trips that Mme. Jewell is administering.

Are teachers having a hard time spending? It's more that it's hard to decide how to spend it.

We like to be fair in how we spend money, even for the kids who are leaving the school. Caveat: because it is a forecast we need not promise money that is not there yet.

Castlefrank has a recess box where kids can take things out and put things back. Would we be interested in doing that? No. Different age groups use different equipment. We tried to do that 2 years ago and it didn't work. You have to view it as a consumable; lost, destroyed, etc. Equipment needs to be replaced over and over again. Kids are good at playing on the yard.

### **11. New Business.**

1.) Scholastic Book Fair: we have cancelled. They aren't delivering. Castlefrank is having one and the contact person for that is Jennifer who is the CES library technician.

We would like to offer our support by advertising at our school, on our blog.

Are we interested in helping and would we have our kids walk down to check it out?

Maybe just lend a helping hand...

In the spring we are planning to hold one. Teri was in contact with Castlefrank found that both schools are on same wavelength.

### **2.) Elementary Teacher's Federation**

"Teri and Claudette, as Council Chairs, were invited to a dinner meeting by the "Ottawa Carlton Elementary Teacher's Federation of Ontario". It took place on Wed Oct 24<sup>th</sup> at the Travelodge Hotel. It was an informational session sponsored by the Teacher's Federation. Presentations were made by the local President and Vice Presidents, as well as the Provincial Representative from the Union.



The presentations focused on the topic of Bill 115 that was passed by the Ontario Liberal Government in Sep 2012. The ETFO is looking for the support of the School Councils in their efforts to have Bill 115 repealed. The ETFO feels that Bill 115 has taken away their democratic right to bargain collectively, and sets precedence for any other working groups wishing to do the same thing. They would like to see respectful dialogue within the education sector.

In an effort to gain the support of the parent community, and to help the parent community better understand how they can support the cause of the ETFO, the ETFO would like to pass along the following information:

1. Please visit [www.controlyourfuture.ca](http://www.controlyourfuture.ca) and [www.ETFO.org](http://www.ETFO.org) for more information from the ETFO.
2. Please contact your local MPP to lobby for the repeal of Bill 115.  
<http://www.jackmaclarenmpp.com/>

Jack MacLaren MPP  
240 Michael Cowpland Drive, Suite 100  
Kanata, Ontario  
K2M 1P6  
Phone: (613) 599-3000  
Fax: (613) 599-8183  
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Petition to sign for repeal 115. Message: to post petition on board. How do we fit into it?

-Provide information

-Mme. Jewell will research and double-check on political involvement. She expressed that we need to keep the school politically neutral.

-Right now, we are just discussing it.

-Interviews provide the feedback. We will be seeing difference in report cards.

3.) Claudette: one teacher received the allowance. Mme. Martel sent a thank-you card. The teachers are very thankful.

4.) Teachers' Appreciation Luncheon: All the teachers expressed their gratitude, but we didn't get a chance to relay the sentiments since it happened in June at the end of the school year.

5.) We have a new crossguard at Chimo and Anik Way. Two years ago, they looked into it and there was no budget before. The city pays for crosswalk guards.

6.) Chain blocking the front parking lot? The purpose is to protect students who walk behind cars in front parking lot.

-Castlefrank no longer uses drop-off lanes. It is safer to use the drop-off lanes but people don't use them. In the mornings there are tons of kids walking in the lot.

-Can we put the chain up later? We want the chain up when buses are here.

**12. Meeting adjourned at 8:50pm.**

