

**Katimavik School Council Meeting**  
**Thursday, November 28, 2013 at 7:00pm in K.E.S. Library**

**Attendance:**

\* - Non voting member

Claudette Nyenhuis

Jenn Hall

Wendy Jewell \*

Sharon Kirby

Dorothy Forsyth \*

Jillian Dukes \*

Kathleen McDonnell

Carla Backmeier

Lisa Parsons \*

Alex MacDonald \*

Teri MacDonald

Harry DeRoo \*

Sheila Ball

Jenna Reid \*

1. Meeting called to order at 7:07pm.
2. Change to agenda: item number 6 Sharon Kirby will replace Janice Tittley-Goodier
3. Approval of minutes: motioned by Dorothy, seconded by Teri.
4. Chair's Report

Rink- the boards are up and there are no volunteers so far. Please consider helping out by visiting [Katimavik\\_rink@live.ca](mailto:Katimavik_rink@live.ca)

Dec 13 – Movie night. There will be snacks, drinks etc. More details to come.

CES book fair. The book fair was successful.

Play space - Claudette has contacted, Anne Coffey for more information.

[schoolgrounds.ca](http://schoolgrounds.ca)

## 5. Principal's Report

### Well Being

Bully prevention and awareness week was Nov 18-24. Councillor Hubley kicked off the week with a presentation to the grade 6s and 7s. The foundation for the week was based on the word RESPECT. Tuesday, there was a review of videos and you tube videos in each classroom. Wed was wear pink day. Thursday was pay somebody a compliment day. Friday was wear blue to represent peace day. The word RESPECT was placed on the wall with the words "I" will respect myself and the environment. The words will remain on the wall so that the theme will be continued throughout the year. It was a busy and successful week. The WOCRC was involved and provided posters and pencils. M. Peltier's class won the pink cupcakes for wearing the most pink on pink day. Mrs. Esdaile's class wrote out compliments and hand delivered them. On Mon and Tues there were training sessions on Behaviour Management Systems at the school. There were several teachers/principals from other schools that participated. The classes taught how to safely intervene when a student has lost control. It was a 6 hour training session that focused on de-escalating situations. The first lockdown practice went well. The students practiced being small and quiet, and there were no issues. The next lock down will be done without any advance warning. The school resource officer will be attending the next lockdown practice. Mrs. Ross has started a breakfast club. This is funded by the board. Snacks like yogurt, fruit, granola bars are handed out at the first nutrition break. This will help 20-25 students.

### Engagement

Wendy extended a thank you to Carla Backmeier for her kind words of support at the school council training day in the fall. Thanks to Carla's feedback on the way that Wendy engages parents, Wendy has been invited to be a speaker on Parental Engagement. Wendy is looking for feedback from parents for her next meeting. Wendy and Carla both feel proud of the school and the council for their partnership. The annual Christmas concert will be Dec 17<sup>th</sup>. All 3 bands will perform. The Annual Holiday Elves Project is taking on a new look. Traditionally, the school adopted families and we purchased everything required for a successful Christmas celebration. This required a lot of work on behalf of the staff and the students. The school council gives back 30 percent of the pizza profits to fund the community project. Last year, the council gave the money to the Kanata Food Cupboard and the Student Council held a food drive to benefit the Kanata Food Cupboard. This year, there are many deserving initiatives on behalf of the students. Wendy did not want to exclude any of the student lead projects. There will be a "menu" of options available. 1. Student Council – food drive. 2. Eco Club – used toy drive. 3. Grade 8 - bake sale for Youth Mental Health / CHEO. 4. CLIK – snowsuit fund. 5. Coin drive – Philippines relief fund. A letter will come home with more details and encouraging families to discuss and choose one or two of the worthy causes.

## Leadership

The Holiday Elves projects are excellent examples of student leadership. Wendy feels it is heartwarming to see students take charge and have us follow their lead. Their reach is beyond the local community and reaches worldwide. Wendy had balanced the school budget to within \$1000.00.

## Learning

School Improvement Plan – Identify issues, and concentric circles. The Holiday Elves project: local community is represented by the Food Drive. A slightly bigger focus, across the city of Ottawa, is the snowsuit fund. A focus across the world, the coin drive for the Philippines. Critical Thinking – there is competition for our charitable dollars. They are all good causes, but it is hard to donate to all of them. How do you choose? What is the criteria? How do you make the decision? Garfield Geni- Newman is a professor at OISE, and is part of the Critical Thinking Consortium. He helps develop ways to integrate critical thinking in to the SIP. There was a ½ day session on establishing criteria. Wendy lead the group through some exercises centering on feedback, and themes. Mrs. Kirby suggested that there be an assembly to show how far reaching the Holiday Elves project is. Question from Lisa Parsons – will there be a concert for the students. Wendy will discuss with Mr. Ferguson and it will be announced.

### 6. Teacher's Report

M. Bedard – a reminder to dress for the weather. Skates and helmets will soon be required. He does have a few that can be borrowed. For more details about sports, please visit Mr. Bedard's website.

<http://katimavik.weebly.com/>

Mrs. Quirk - Councillor Hubley visited her class and spoke about his role in the government.

Mme. Hart – The Kanata Kourier featured her bake sale for mental health. 80 % of the baked goods complied with the Healthy Schools Policy, and 20 % did not have to. A link to the Board cookbook will be provided. Question from Kathleen – can the ingredients be listed on the item. The book will be available, but all questions/comments regarding the bake sale should be referred to Mme. Hart. There will be another bake sale on the 13<sup>th</sup> of Dec, with more contributors.

7. OCASC report. The council is looking for an interested parent who would like to share the position.

OCASC notes: Nov 21

Chalk it up-

Elmdale P.S. discussed the "Google aps for Education". This is a K-8 school, where some grades have access to email and some don't. The concern was the access to email for the younger grades, and the

ability to access email accounts outside the school board. The ap allows for the sharing of documents within the entire school board.

Farley Mowatt P.S. invited everyone to attend “Children and Youth Mental Health” with the guest speaker Michael Bain on Dec 12 at 7:00.

Earl of March was interested in the school board’s policy on who dictates what plays can be produced in the school. Their school announced that they would be doing “The Producers” and the students were excited. The principal then came back and advised them that the play would not be produced in this district. They will now be doing “Sweeny Todd”. It was suggested that they check again with the Principal to see who at the school board would not allow the production to continue. Paula Marble was not aware of any specific policy. More information is needed.

Sir Winston Churchill is looking for outdoor classroom ideas.

Roch Carrier is looking for detailed information regarding play structures. They need to know costs from start to finish, and suggestions for fundraising. Contact [rcsc.chair@gmail.com](mailto:rcsc.chair@gmail.com).

There was a presentation by Walter Piovesan (Associate Director) on the Extended Day/Childcare Policy. The costs and times were discussed. The Board is seeking public input before the Policy is finalized. (see the Board website for the entire document on the Extended Day Policy) The role of 3<sup>rd</sup> party providers was discussed. The Principal of the school is in charge of the program for their school, but there is a manager of “Extended Day” program that helps with administration. There is a shortage of ECE, the Board is also looking at having teachers staff the positions, as there are many teachers still looking to find a placement. The City of Ottawa run programs do not fall under this policy because they are not licensed as a daycare.

OCASC was seeking to fill the spot on the following committees:

COW Budget Committee

ASAC (Alternative Schools Committee)

ACE (Equity Committee)

Trades and Technology Committee

ACA (Arts Committee)

SEAC (Special Education Committee)

Calendar Committee

PIC (Parental Involvement Committee)

There was an informal poll taken to see which topics the membership would like to hear more about.

Here are a few of the “hot topics” - Security in the school, Play Structure fundraising and planning, Technology in the school, Principals –how they are selected. More details to follow on the presentation topics.

Next meeting: Thursday Dec 12<sup>th</sup>

#### 8. Treasurer

Elves Project – update from Alex.

On Nov 20<sup>th</sup> the spirit days were allocated. Dec 4-12 is Holiday Elves. Dec 13<sup>th</sup> the food will be packed and picked up by the Food Cupboard. There is a billboard in the intermediate hallway with all of the details.

Money set aside for community donation : \$ 3400.00

The Council proposes the following: a matching donation for the coin drive, bake sale and snowsuit fund \$500 each total \$1500. The Kanata Food Cupboard would receive \$1500. The remaining \$400 would go to support the breakfast club in the school -Mrs. Ross to spend the money accordingly. Question from Sheila: what is there a limit. Can it be a straight donation. There was some discussion. The motion to set aside the funds as listed above was made by Claudette, and seconded by Teri. There were no oppositions, the motion was carried.

#### 9. Teacher’s Wishlist

Mrs.Kirby has items requested in the wish list, so she will abstain from this vote. There are still enough members present to attain quorum.

Claudette and Jenn spoke with Wendy regarding any money that Wendy had left over in her school account. It will be spent on the wish list items as well. There are more wish list items, than there is money.

Love to Groove workshop – submitted by many teachers, for the entire school. Total requested \$3370.50. This would be supplemented by 5.00 per student to cover the entire cost.

Gym equipment – M. Bedard \$ 3100.00

Robotics – Mme. Kirby - \$600 for a new “brain”kit and \$200 for the competition in June

Juniors - play performance \$600 submitted by Mme. Goodier and Mme. Ramsden

Scientists in the school - \$360.00 by Mrs. Quirk for her 5/6 class.

M. Touabi – 2 more guitars \$384.20 from Pita Pit profits for his Guitar Club. Lisa to verify with M. Touabi if he would like a donated guitar. There was a motion to purchase 2 guitars using the pita pit profits by Claudette, it was seconded by Jen, no oppositions, motion carried.

We have \$ 4300 from council funds. \$ 2000 from school generated funds. Total to allocate \$ 6300

Motion to set aside 150 for transition activities to invite the grade 3s plus an additional 150 to have as a slush fund for the transition by Jen, seconded by Sheila, motion carried. That leaves us with \$6000 total.

Breakdown:

2000.00 – athletics from Wendy/school generated funds

300.00 – athletics from Council

2300.00 – Move to Groove

800.00 - Robotics

600.00 – Junior performance

This was motioned by Claudette, seconded by Carla. Motion carried.

#### 10. Principal profile

There was an amendment to add GLP to the profile and change the school definition to be a grade 4-8 school. This was motioned by Claudette, seconded by Jen, motion carried.

Question from Dorothy – How do we communicate effectively with the Grade 6s ? Wendy to remind teachers and adjust volume for announcements.

Sign-up sheets in the library for library use – Wendy/Harry to verify with Helen. Note: recess times are different than educational time slots. The library is used by several of the clubs at school during recess, so a sign-up sheet would be helpful.

Helen is looking for volunteers to help catalog books. Please contact Helen if you are interested.

11.

Adjournment : 9:12pm

Next meeting: Thursday January 30<sup>th</sup> 2014

