

## Katimavik School Council - Minutes of the Council meeting

Wednesday, Nov 26<sup>th</sup> 2014

Attendance: Teri MacDonald, Claudette Nyenhuis, Sara Cummings, Megan Venner, Harry DeRoo, Kim Esdaile, Deidre Mander, Sheila Ball, Wendy Jewell

1. Meeting called to order at 7:08pm.
2. Approval of Agenda: Teri, and Claudette
3. Approval of minutes of last meeting: Claudette, and Sara
4. Chair's Report

School Council meeting with Christine Boothby: the transition for the incoming 7 and 8s to Earl of March was discussed. There will be a decision made soon (beginning of Dec) regarding a new school for Kanata North. It will be at Terry Fox and 2<sup>nd</sup> Line rd. The school will be a k-6 grade structure and will hopefully be open for the fall of 2016.

There are 6 new trustees. There are a total of only 3 trustees that do not hold a full time job in addition to their roles as trustee. There will be a new chair for the trustees elected at the Dec 1<sup>st</sup> meeting. They will also be finalizing the "Concussion Policy" at the Dec 1st board meeting.

OSTA Bell Time Review – KES will remain at 8:45 thanks to the public input and letters from parents. Input can still be provided regarding the walking zones until Dec 1<sup>st</sup>.

Book Fair - A successful book fair was held at CES. Over \$8000.00 in sales, and there was a really good turn out from KES students and teachers. The profit: \$4500.00 worth of books for the CES library. Over 70 books were purchased from the Teacher's Wish Lists. Getting volunteers was a challenge, and something to think about for the Spring Book Fair at KES.

Constitution – The 2006 version is the latest, and needs to be updated. Our constitution needs to be in line with the Ministry/Board guidelines. Meagan will review, seek input from staff, and present a newer version for review at the Jan Council meeting.

Rink Volunteers – Solomon will start the rink by getting the ice ready. Joe Nyenhuis will coordinate the rink volunteers. This has been a challenge, and unless there is more interest, the Council will have to decline being a sponsor for next year. Kim Esdaile will ask the teachers to provide a testimonial, and pass the statements on to Meagan. Meagan will get together a

piece for the blogs, and a letter for CES/KES parents, and something for the Katimavik/Hazeldean Community Assoc. Sheila mentioned that there might be a possibility for training by the City of Ottawa.

Megan completed a SexEd survey that was requested by the Board, who is looking at updating the curriculum for health and physical education for the 2015 school year.

## 5. Principal's Report

Well-Being- Wendy was provided with a draft copy of the Board's new Concussion Policy. It is a 14 page document. It talks about always calling home when a child received a head injury, and requiring a signed letter by a physician. There are still some questions regarding how to determine when a child needs to see a Dr. There is also a part that deals with how to return to school following a concussion.

Vice Principal - Harry – Instead of using the word “bullying” during the Anti-Bullying Awareness week, Harry had the staff and students focus on “empowering the student” and focus on resilience. A survey was given to the students and Harry went over the results. The kids had to answer 3 questions: what are your stressors? What skills do you have to overcome your stressors? What external resources do you have?

The AntiBullying awareness week had a different theme each day.

Day 1 – “I have”: trusting relationships, structure at home and at school, role models, encouragement to be themselves

Day 2 – “I am”: lovable, empathetic, altruistic, and proud of myself

Day 3 – “I can”: communicate, problem solve, manage my feelings.

Day 4 – speaker Mr. Robertson (Carolyn's husband) – Trauma Specialist

The theme of resilience, and the I have, I am, I can statements will be continued throughout the year.

There was a parent that made mention of the fact that there was not enough Bilingual signage. Deidre wanted to know if there was a way to include parents and kids together, in a workshop or activity, to support the idea of resilience. (an interactive type event) Harry and Deidre to discuss and follow up.

Engagement – there will be a new strategic plan for the 2015-2019 school years. This will launch on Dec 1<sup>st</sup>. There will be 3 distinct stages. There will be a consultation process, and by April, a report will be out that will outline the new priorities for the strategic plan. There is a

new board of Trustees. Jennifer Adams is working closely with the Sr staff and the trustees. Bell time will remain the same for KES.

Leadership - communication plan. Wendy is looking at putting a communication plan together. There was a discussion about the shooting incident downtown, and the way the Board and the school communicated the events to the parents. What does the school community want? How can we use tools like cynervoice, twitter, email, etc effectively? Should we have a survey to determine how parents like to receive information? Send your input to Wendy.

Learning – What skills do our teachers need to learn, in order to teach the topic to students? There is learning happening all around. What do students need? 1. Pre planning, pre writing. 2. Math, open ended questions and application. There are 6 teams working together to see what we need to do differently. There will be a focus on modeling, planning, and writing. **IF**, the teachers place a greater emphasis on explicitly teaching the pre writing process through the comprehensive literacy model , **then** students will value it and independently and effectively apply it to writing. Marion Small will be visiting the staff in Feb to do a workshop on teaching mathematics.

#### 7. Teacher's Report – Kim Esdaile

Laura Quirk shared that Sergeant Rob McGregor visited her class and gave them a presentation about his service in the military.

Eco Club is holding a stuffed animal/toy drive.

Spirit Committee is doing a food drive, and a hat/mitts/scarf drive.

Chantal Heart is raising money for CHEO mental health initiatives. She will be selling coffee at the Dec 16<sup>th</sup> band concert. Dec 18/19 at the volleyball tournament, there will be popcorn for sale 1\$ a bag. There will be email flyers to share with parents.

Jr. team has sent a letter home looking for feedback regarding a possible ski trip. The questions have to do with interest in the ski trip, and financial concerns.

#### 8. **OCASC** – notes provided by Jennifer Christopher – CES rep.

##### Sex ed survey

Province will roll out its sex ed program shortly. There will be an email shortly (if not already sent) requesting a parent (preferably one who the Principal has appointed) to fill out a short survey.

The Ocasc web page is set to have a revamp over the next coming months.

School Yard Greening ----- [kitotame@gmail.com](mailto:kitotame@gmail.com)

Would like to connect with other schools who have worked through the greening process. They would also like a link to a board document to help walk them through it. There will be a link and document put on the board web page helping schools with the greening process.

Magie Mamen ----- [jenmacberg@gmail.com](mailto:jenmacberg@gmail.com)

Magie Mamen will be speaking on Nov 26<sup>th</sup> at 7 pm “growing up and feeling good” at Rockliffe park. Rockliffe Park also wanted to let people know that they were successful with requesting bell time changes through OSTA

City of Ottawa Parks and getting money from the city for joint projects. -----  
[njcarroll@hotmail.com](mailto:njcarroll@hotmail.com)

Is there money available from the city for joint property usage? The response was yes there is a slush fund available but one needs to go through the Councillor and is only for jointly owned properties.

Input on OCDSB green employer project Josie Howitt from envirocenter

Board has contracted Enviorcenter to study parking challenges and environmental impacts at each school with regards to parking for staff. The idea is to conserve energy, and reduce parking stresses.

They have asked council to answer the following questions:

- 1) Do you support OCDSB's initiative to reduce single occupancy vehicle use and parking demand by staff?
- 2) OCDSB will seek to increase the uptake of active and sustainable transportation options by staff. What are the benefits and/or impacts for parents of this?
- 3) We wish to seek your input on which measures would help ocdsb to achieve sustainable transportation goals. What policies, incentives or infrastructure would you like to see in place to encourage OCDSB employees to walk, bike, take transit, car share or carpool?
- 4) What opportunities are there to address staff and student transportation in tandem? How transportation initiatives could engage staff, tie in with those directed at students and their families?

The answers need to be sent to [transport@envirocentre.ca](mailto:transport@envirocentre.ca) by Friday Dec 5/2014

The policy is to be finalized by spring of 2015

Michele Giroux --- PIC

There was a Discussion about appropriate lines of communications between parents and teachers, as well as who to speak to and when to escalate to the next level.

A new pamphlet will be circulated to the school for parents.

#### 9. Treasurer Report – Claudette

Community Festival will be Wed June 10<sup>th</sup>. This year it will be hosted by CES.

There was a motion to approve the standing items as attached by Sara, seconded by Claudette.

There was a discussion regarding Wish List items. The Council is prepared to allocate \$6300.00 towards wish list items that were requested by the teachers. There were a total of \$16 000.00 worth of wish list items. We voted to change the teacher's allowance from \$100 per full time teacher, to \$50 per full time teacher to further be able to support the wish list.

The following funding was approved:

- 1/2 of the cost of Luv2Groove for every student in junior and intermediate - \$2342.25
- The Phys Ed equipment requested (benefits every student) - \$3594.12
- The Junior math Contest - \$120
- The Intermediate Gauss and Pascal math contests - \$200

Council saw a lot of value in the Claymation request, however because it was only for the juniors and based on the higher cost per student, this was not approved. Sara Cummings has volunteered to research grants which are available to help support school programs. If you have things that you would like to see funded for next year (like the Claymation for example), she will work with the teacher and help hem apply for the related grants as they come up over the course of the year.

The read alouds for the juniors were not approved because they are instructional materials and fall under the school budget, not Council's.

Scientists in School was not approved. The council sees value in the program, but the funds could only go so far. Some classes are already booking this program and the cost is \$185 per class.

#### 11. Long Term Planning committee – Sara and Wendy

Is there a project, or a big ticket item that we are willing to fundraise for and save up for? Is there a group willing to take this on? Sara is willing to lead the group, Wendy will be involved. Kim to approach teachers.

#### 12. Holiday Elves

There was a discussion on how to allocate the \$2100.00 (30% of the pizza profits) as a community outreach initiative. The Eco Club and Spirit committee are sponsoring the food drive, toy drive, and hats/mitts/scarves drive. The Council will support the needs of our local community by supporting student lead projects and families in need, with the assistance of Wendy.

#### 13. Campbell's Labels

Kim will ask teachers if there is something specific they want to work towards. This item will be revisited at the Jan meeting.

#### 14. Principal Profile

Meagan will solicit feedback from teachers, Harry, Wendy and come back with a proposal for the Jan meeting. She will email a copy of the proposed revised principal profile one week prior to the meeting, for discussion at the Jan meeting.

Note: Harry is soliciting Canadian Tire money to support purchasing two new hockey nets for use outside. Canadian tire money can be sent to the office.

#### 15. Adjournment – 9:53pm

Next meeting: Wed Jan 28<sup>th</sup>, 2015

