

**Katimavik School Council  
Special Meeting Minutes  
Wednesday, October 15, 2014 – 19:00 - School Library**

**1. Welcome and Introduction of past Council Executive**

- Claudette called the meeting to order at 1910 hours.
- Claudette introduced last year's executive members, Claudette Nyenhuis as chair, Jen Hall (not present) as co-chair, Megan Venner as secretary, Irene Jarozuk (not present) as Treasurer and Teri MacDonald and OCASC representative.

**2. Election of Council Members**

- There were 11 people in attendance willing to let their name stand as School Council members. They are as follows: Claudette Nyenhuis, Teri MacDonald, Sara Cummings, Dierdre Mander, Megan Venner, Maria Fofuco, Leyla Pakyuz, Barry Caplan, Renee Poettcker, Sheila Ball and Richard Perkins.

**3. Establish Quorum**

- As there are fewer interested members in council this year and there was difficulty establishing quorum at the September meeting, Claudette Nyenhuis made a motion that council establish quorum at 5 members. Barry Caplan seconded the motion. Motion was carried.

**4. Election of Executive:**

- All executive positions were listed as vacant. The outgoing chair spoke briefly about the requirements of the chair position: setting the agenda, chairing a minimum of four council meetings per year, meeting regularly with administration to ensure good communication, quarterly meetings with the school trustee and acting as a signing authority.
- After a brief discussion the following slate of candidates was put forward: Megan Venner as Chair, Sara Cummings as co-chair, Claudette Nyenhuis as treasurer, Teri MacDonald as secretary. All members were acclaimed into their positions.

**5. OCASC Representative**

- **Renee Poettcker agreed to stand as Katimavik School Council's OCASC representative. She intends to work with the Castlefrank representative and share the workload.**

## **6. Banking Motion**

- **This is an annual requirement that got missed last year. Claudette Nyenhuis proposed a motion that states Katimavik School Council intends to continue banking independently from the school. Sheila Ball seconded the motion. Motion carried. New chair to file the appropriate paperwork.**

## **7. Spending Items: Tulip bulbs, OCASC membership, Grade 8 Leaving ceremony**

### **Snow Removal Contract**

- **As reported in September, there is approximately \$6600 in the bank account currently and at least another \$7000 to come in from pizza sales. Formal budget will come forward in November. Motion put forward to account for a number of spending items including:**
  - **\$120 for tulip bulbs to cover the cost of Mme Leclerc's tulip planting with the grade four students for both an educational purpose and to beautify the school.**
  - **\$35 for the OCASC membership**
  - **\$1250 for Grade 8 leaving ceremony (approx.. \$10/student)**
  - **\$870 for snow removal contract (money is offset by revenue from the city for operating the rink and enables the rest of the project to be volunteer run).**
- **Motion to approve made by Claudette Nyenhuis, seconded by Teri MacDonald. Motion Carried.**

## **8. New Business**

- **At the September meeting it was brought forward that there were some conflicts with the current Council meeting date of the 4<sup>th</sup> Thursday of the month. Megan Venner moved that the meetings now be held the 4<sup>th</sup> Wednesday of the month. Renee Poettcker seconded the motion. Motion carried. The next meeting will be November 26<sup>th</sup> at 7pm.**
- **Christmas Elves campaign. It was suggested that, as the next meeting will not be until the end of November that the money be allocated now for the Holiday Elves campaign. Teri Macdonald indicated an interest in liaising with the teachers to help flesh out what the program would look like**

**this year. A motion was made by Claudette Nyenhuis to set aside \$2100 for the project. Teri MacDonald seconded. Motion carried.**

- **Harry de Roo is to meet with teachers to ensure wish list items are ready for the November meeting.**
- **It was asked who would be the teacher representative on the School Council this year. Harry de Roo reported it would be Ms. Esdaile and Mme Leclerc sharing the role.**
- **There was also a discussion of a Halloween Dance. Richard Perkins offered to DJ the dance if there was space available on Oct. 30<sup>th</sup>. Harry de Roo was to look into the idea. Some reservations were expressed about the difficulty of putting a dance on with such little notice.**

**9. Adjournment – next meeting:**

- **Meeting adjourned at 1957 hours**
- **Next meeting to be held November 26<sup>th</sup>, 2014 at 7pm.**