

Katimavik School Council  
Minutes from meeting  
Wednesday, May 25<sup>th</sup>, 2016

Attendance: Claudette Nyenhuis, Megan Venner, Deirdre Mander, Rebecca Leclair, Kathleen Reid, Jeff Gervais, Carla Backmeier, Marie Leclerc

1. Welcome
2. Approval of Agenda – Rebecca Leclair and Claudette Nyenhuis with the following changes:
  - Adding e-mail vote motion to minutes in Treasurer's Report
  - New Business – Grade 8 Next dinner
3. Approval of Minutes – Claudette Nyenhuis and Rebecca Leclair
4. Chair's Report - Megan Venner

The Book Fair was successful and raised \$1185. Discussions were held with Helen Bowes the KES librarian as to how to use the funds prior to choosing to take all the cash and use it for French book for the upper grades.

There was still money from previous years. A learning commons a (a learning centre with technology) will be established and the remaining money was put aside for it. A cheque of \$2348.16 was written to the school. There will be a line item in next year's budget for the learning commons.

The Grade 3 from Castlefrank Elementary School will be coming to KES on June 15<sup>th</sup>, 2016. The school council has budgeted \$100 for snacks.

The school Community Festival is well underway. There is still a need for volunteers and teachers. Mme Leclerc will send a reminder to the KES teachers. Jeff has agreed to go back in the splash bucket. Flyers will be sent home to CES students. Jeff will send out Synrevoice message calling out for volunteers. A Synrevoice reminder will also be sent.

Megan Venner has completed and submitted the PRO Grant to have a series on interactive workshops to educate and engage families around the concepts of healthy living and wellness.

5. Principal's Report - Jeff Gervais

Education Week was held from May 2<sup>nd</sup> to the 6<sup>th</sup>. On Wednesday evening of that week, Tech Night was held and it was great to see so many families come out. Thursday there was a band concert with an Open House for the Intermediates after the concert. Open House was held Friday morning for the Juniors.

The school clothing order has arrived and have been handed out. There will be another school clothing order at the beginning of next year's school year.

Track and Field had good weather and many parents came to the school to watch. It was a different format than other years and there were some lessons learned to be implemented for next year. Overall it was a successful day.

EQOA started today (May 25<sup>th</sup>) for the Grade 6. There will be 5 more days over the next week. There is lots of organization behind the scenes (i.e. scribes and training for scribes).

On the Blog there will be a parent survey called, "Our School" that will be done from June 1 to June 15<sup>th</sup>. It will take about 20 minutes to complete. The school will be provided a summary within 20 hours after the closing of the survey. Jeff was questioned if the school council can have access to the results and Jeff confirmed that they could.

Teacher Assignments and Organization for 2016/2017 school year is status quo. There is some movement with the English 7 and English 8. KES will have a Learning Disability Intervention Program next school year that will have mainly Grade 7 students and some Grade 6 students. Mr. Gray will not be returning to KES.

## **Katimavik Elementary School Staff 2016-2017**

### **Homeroom Teachers**

R4/5A Rob Hamm  
R5/6A Sheri Wilson  
R7A Jordana Polowin  
R8A Carissa Blaseg  
EF4A Mary Leclerc  
EF4B Laamea Morbi  
EF5A Laura Quirk/Janice Goodier  
EF5/6A Natalie Ramsden  
EF6A Jamal Touabi  
EF7A Chantale Hart  
EF7B Scott Macleod  
EF8A Andrew Thorp  
GLP (Gr. 4-6) Megan Reid  
Jr & Int LDSIP Lisa Baker/Heather Massie

### **Rotary Staff**

Rotary Anik Mackey  
Rotary Janice Tittley-Goodier  
Rotary *Vacancy*  
Rotary Len Ferguson  
Rotary Heather Massie  
Rotary Harry de Roo

## Support Staff

Learning Support Teacher Kim Esdaile  
Learning Resource Teacher Cara Doxsee  
Educational Assistant Sandy Czempiel  
Educational Assistant Brenda Abbott  
Educational Assistant Darlene Beauchamp  
Principal Jeff Gervais  
VP Harry de Roo  
Office Administrator Sandra Agro  
Office Assistant Carolyn Robertson  
Chief Custodian Josh Herrick  
Librarian Helen Bowes

For next year, KES will be moving to a Monday – Friday Schedule instead of a Day 1 – Day 5 schedule. Another change is that periods will be either 60 minutes or 40 minutes, instead of 50 minute periods. There will be 6 days in the school year where the day will be an alternate day but this will be announced later.

Period 1 (60 min)	8:45 - 9:45
Period 2 (40 min)	9:45 - 10:25
Recess	10:25 - 10:50
Nutritional Snack #1	10:50 - 11:10
Period 3 (60 min)	11:10 - 12:10
Period 4 (40 min)	12:10 - 12:50
Recess	12:50 - 1:15
Nutritional snack #2:	1:15 - 1:35
Period 5 (60 min)	1:35 - 2:35
Period 6 (40 min)	2:35 - 3:15

For the 2016-2017 school year there will be a voluntary student fee of \$20 per student with a family maximum of \$40. This is less than 2015-2016 since we are no longer purchasing a school agenda. We will be requesting the voluntary fee during the first week of school.

### ***What will the voluntary student fee cover?***

- a. *To enhance the Social Studies curriculum with a focus on First Nations, Metis, Inuit (FNMI) Education*
- b. *To enhance the Drama and music curriculum*
- c. *To support the use of Technology in the classroom*

We will be creating our own students agendas for 2016-2017. Paper copies (in a durable pocket folder) will be supplied to students in grade 4-6. Intermediate students will be focusing on the use of technology to keep organized, but have the option of using a paper agenda. The school will supply upon request or you may download and print one from the school website in September.

Jeff is in the process of identifying the Community Use dates for the upcoming school year. The 4<sup>th</sup> Wednesday of the month will not be available and there are no dates in December and March.

#### 6. Teacher's Report – Mme Leclerc

Mme Leclerc on behalf of the KES teachers thanked school council for the Staff Appreciation Lunch that took place on May 20<sup>th</sup>, 2016.

The Grade 5 went to Parliament Hill earlier in May, the Grade 6 have a trip planned in June and the Grade 4 will be going to Cattail Creek on June 27<sup>th</sup>, 2016.

The tulips that have been planted over the years looked beautiful. They have also gotten some seedlings that will be planted in the fall.

Natalie Ramsden asked if school council would purchase 1<sup>st</sup> through 6<sup>th</sup> place ribbons. Megan Venner made a motion to put aside \$300 for the ribbons. Carla Backmeier seconded the motion. There was no one opposed and the motion was carried.

#### 7. OCASC Report – Teri McDonald

Photocopies of Teri's OCASC report from May 19<sup>th</sup>, 2016 were provided.

The meeting started with a presentation by Neil Yorke-Slader on the Secondary School Program Review.

Note: The COW will meet on the 7<sup>th</sup> of June to approve the schedule of schools to be reviewed. Here is the information found in the Michele Giroux's School Council update email dated May 13<sup>th</sup>.

#### *Multi-Year Student Learning and Student Accommodation Planning*

*Over the course of several years, the school district will review the number of pupil places in our schools in order to consolidate available pupil space to align with student enrollment. At this stage, the Committee will be discussing the need for these reviews, the structure of the multi-year plan, and the proposed timelines. On June 7<sup>th</sup>, the Committee will be asked to recommend a multi-year plan including the geographic areas that will be studied in the first school year (2016-2017). In September, the Board will approve the terms of reference for the specific area of study.*

*At this time, staff has suggested that 2 study areas begin in September; one in the west and one in the east. A comprehensive Western Area Review could include 26 schools, both elementary and secondary which feed into Bell, Sir Robert Borden, Merivale and Woodroffe High Schools. The Eastern Secondary Area Review could include 3 secondary schools – Gloucester, Rideau*

*and Colonel by High Schools. A letter will be sent to these school communities with more detail early next week. Please keep in mind that the decision on the areas of study will not be made until the June 7<sup>th</sup> meeting of the Committee of the Whole. We will continue to provide you with updates here.*

*Secondary School Review Consultation on the Secondary School Review is now closed. Committee of the Whole will consider staff recommendations on June 7<sup>th</sup>.*

*The process will be different than the ARC. The process will start with staff recommendations, and then there will be public meetings in Sept/Oct for review. We need to watch the OCSDB website at the end of August for the schedule.*

OCASC AGM: All positions were filled, minus the Chair's position. "Chair-administers the affairs of the assembly and ensures that all policies and actions approved by the general membership are implemented. The Chair presides at meetings of the Assembly and prepares the agenda for such meetings with the advice from other executive officers and committees. The Chair also represents the views of the Assembly to the Board, the Ministry of Education, the media and elsewhere as required."

They asked that we go back to our Council meetings with the following email address if there is anybody interested in filling the role, or if there are any questions. [OCASC.agm@gmail.com](mailto:OCASC.agm@gmail.com)

#### 8. Treasurer's Report - Claudette Nyenhuis

##### **Email Vote:**

Since the last council meeting there was a school council e-mail vote for painting of the track and field lines.

Motion: The following email was sent to the list of voting members for the Council.

We have had an urgent request from Mme Ramsden regarding painting the field for track and field. They do not have money in the budget for it this year and it really makes for an easier and more fun day for all involved. They have asked if we could provide \$300 for this before track and field day next week. As we are not meeting until the 25<sup>th</sup> of May, this requires an email motion. I underspent the extra portion of the PRO Grant (that is the \$500 we get every year and don't have to pay it back if we don't spend it) so there is money available to cover the expense.

Therefore Claudette has moved that we agree to cover the cost of having the lines painted on the field for track and field day up to \$300. This motion was seconded by Sheila. There were seven Council members that responded in favour of the motions: Megan, Ian, Stephanie, Sara, Robyn, Teri and Deidre. The motion was passed, there was nobody that opposed the motion.

There is still \$500 remaining from the Outreach. Megan Venner put forth a motion that the money go the Educational Foundation Grant. Claudette Nyenhuis seconded the motion and the motion was carried.

There remains a deficit of about \$567 for the sports jerseys and school banner that were purchased. Claudette Nyenhuis put for a motion for Jeff to spend up to \$500 to clear the deficit and Rebecca Leclair seconded the motion. The motion was carried.

#### 9. Book Fairs

For the spring Book Fair at KES there was not enough volunteers. Therefore, it was decided that there will only be one book fair during the school year. One year it will be hosted by CES and the following year it will be hosted by KES.

#### 10. 2016/17 Council Executive

KES still needs a chair for the 2016/2017 school council.

#### 11. New Business

Kathleen Reid has organized the Grade 8 Celebration Dinner at Next for Tuesday, June 28th. The cost is \$43 which includes round trip bus transportation, dinner and dancing. There are 69 students in Grade 8 and 32 have paid with a potential of 5 more. The cost of the food has increased and with fewer students attending, Kathleen asked school council to cover the cost of the bus (\$240). After some discussion, Jeff mentioned that he will cover the cost of the bus. Megan Venner put forth a motion that school council set aside \$100 to be spent on the celebration dinner. Deirdre Mander seconded the motion and the motion was carried.

#### 12. Adjournment: 8:14 p.m.